


Delegated Decision Notification

This form is used both to give notice of an officer's intention to make a key decision and to record any delegated decision which has been taken. The decision set out on this form therefore reflects the decision that it is intended to be made, or that has been made. Although set out in the past tense a decision for which notice is being given may be subject to amendment or withdrawal.

LEAD DIRECTOR ⁱ :	Director of Public Health
SUBJECT ⁱⁱ :	Approval to establish Interim Contract Arrangements pending the commencement of the new Drug & Alcohol Treatment & Recovery Service for Leeds
DECISION DETAILS ⁱⁱⁱ :	<p>The Director of Public Health, in consultation with the Directors of Children's Services and Environment & Housing approved:</p> <p>The application of Contracts Procedure Rule 21.1 in order to extend existing contracts for the following services:</p> <ul style="list-style-type: none"> • ADS – Alcohol Treatment Service – from the current contract end date of 1 April 2015 by 3 months to 30 June 2015 at a maximum cost of £86,750. • DISC – Platform Service for Young People – from the current contract end date of 1 May 2015 by 2 months to 30 June 2015 at a maximum cost of £116,798.. • LYPFT – Leeds Addiction Unit Service – from the current contract end date of 1 April 2015 by 3 months to 30 June 2015 at a maximum cost of £751,814. • St Anne's Community Services – Alcohol Floating Support Service – from the current contract end date of 1 May 2015 by 2 months to 30 June 2015 at a maximum cost of £4,808. • St George's Crypt – Faith Lodge Floating Support Service – from the current contract end date of 1 May 2015 by 2 months to 30 June 2015 at a maximum cost of £5,166. <p>The waiver of Contracts Procedure Rules 8.1 and 8.2 in order to put in place new short term contracts with existing providers for the following services:</p> <ul style="list-style-type: none"> • BARCA – Harm Reduction Services – 2 month interim contract from 1 May to 30 June 2015 with a maximum value of £35,174. • St Anne's Community Services – Harm Reduction Services – 2 month interim contract from 1 May to 30 June 2015 with a maximum value of £38,133. • Leeds Community Healthcare Trust – Clinical Services (Platform) – 3 month interim contract from 1 April to 30 June 2015 with a maximum value of £16,750. • Leeds Housing Concern – Sustain Floating Support Service – 3 month interim contract from 1 April to 30 June 2015 with a maximum value of £15,941. <p>The waiver of Contracts Procedure Rules 9.1 and 9.2 in order to put in place new short term contracts with existing providers for the following services:</p>

	<ul style="list-style-type: none"> • DISC – Community Drug Treatment Service – 2 month interim contract from 1 May to 30 June 2015 with a maximum value of £396,332. • SMHS – Prescribing and Medical Intervention / Community Alcohol Detox Service – 2 month interim contract from 1 May to 30 June 2015 with a maximum value of £239,785. <p>The application of Contracts Procedure Rule 21.5 to vary the existing York Street Drug Treatment contract with Leeds Community Healthcare Trust to include the cost for substitute prescribing within the existing drug treatment service up to a maximum of £25,000 for the period 1 April 2014 to 31 March 2015.</p> <p>The application of Contracts Procedure Rule 21.1 to extend the York Street Drug Treatment Service and York Street Alcohol Nurse Service by 3 months to 30 June 2015 when the new integrated drug and alcohol service will commence.</p>
TYPE OF DECISION:	<input checked="" type="checkbox"/> Key Decision (Executive) Is the decision eligible for call-in? ^{iv} <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Is the decision exempt from call-in? ^v <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Significant Operational Decision (Council or Executive ^{vi} – not subject to call-in) <input type="checkbox"/> Administrative Decision (Council or Executive ^{vii} – not subject to publication or call-in)
NOTICE ^{viii} / CALL-IN (KEY DECISIONS ONLY):	Date the decision was published in the List of Forthcoming Key Decisions: 27 January 2015 If not on the List of Forthcoming Key Decisions for at least 28 clear days, the reason why it would be impracticable to delay the decision:- If exempt from call-in, the reason why call-in would prejudice the interests of the Council or the public:-
AFFECTED WARDS:	

DETAILS OF CONSULTATION UNDERTAKEN:	Executive Member Executive Member for Health and Wellbeing. Executive Member for Neighbourhoods, Planning and Personnel.	Date consulted: February 2015	Interest disclosed? ^{ix} <input type="checkbox"/> Yes (Date of dispensation:) <input checked="" type="checkbox"/> No
	Ward Councillor	Date consulted:	Interest disclosed? <input type="checkbox"/> Yes (Date of dispensation:) <input type="checkbox"/> No
	Others ^x (please specify:)	Date consulted:	Interest disclosed? <input type="checkbox"/> Yes (Date of dispensation:) <input type="checkbox"/> No
CAPITAL INJECTION APPROVAL REQUIRED:	Injection approval required? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (If yes, you must complete the Approval box below)		
CAPITAL INJECTION APPROVAL	(Name:) (Title:)	Capital Scheme Number: XXXXX / XXX / XXX Date:	
CONTRACT DETAILS (PROCUREMENT DECISIONS ONLY)	Contract Reference Number	Contract Title	
		Supplier	
IMPLEMENTATION (KEY DECISIONS ONLY)	Officer accountable for implementation Timescales for implementation ^{xi} Contracts to commence between 1 April and 1 May 2015 (as detailed above)		
CONTACT PERSON:	Chris Dickinson	Telephone number ^{xii} : 0113 237 5951	

DECISION MAKER / AUTHORISED SIGNATORY ^{xiii} :	 Dr Ian Cameron, Director of Public Health	Date: 25 February 2015
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ⁱ The Leader of the Council may also make executive decisions and should be specified as the Lead Director where appropriate.

ⁱⁱ A brief title should be inserted here. If the decision is Key and has appeared on the List of Forthcoming Key Decisions, the title of the decision should be the same as that used in the List.

ⁱⁱⁱ Brief details of the decision should be inserted. This note must set out the substance of the decision, options considered and the reason for deciding on the chosen option, although care must be taken not to disclose any confidential or exempt information.

^{iv} See the Executive and Decision Making Procedure Rules for eligibility. The decision will not be eligible for call-in if it has already been subject to call-in i.e. considered by the relevant Scrutiny Board. This includes a decision which has been modified by the decision maker following a recommendation by a Scrutiny Board after call-in of the earlier decision.

^v If the decision is exempt from call-in a reason must be provided in the 'Notice / Call-In' box and in the report. The call-in period expires at 5pm on the 5th working day after publication. Scrutiny Support will notify decision makers of matters called-in no later than 12 noon on the 6th working day.

^{vi} If the decision would have been a Key decision but for an exception set out in Article 13.6.1, please refer to the connected Key decision in the decision details (either by the title or the reference number).

^{vii} Administrative Decisions do not need to be published on the Council's website but this form may be used for internal recording of the decision.

^{viii} All Key decisions should appear on the List of Forthcoming Key Decisions for 28 clear days before the decision can be taken. If 28 clear days' notice has not been provided, a reason must be provided here.

^{ix} No Member having a disclosable pecuniary interest or officer having an interest in any matter (whether pecuniary or otherwise required to be declared) should take a decision in relation to that matter. Other interests of a non-disqualifying nature should be recorded here. Any dispensation in place in relation to the matter should also be recorded here.

^x This may include other elected Members, officers, stakeholders and the local community.

^{xi} Please include proposed timescales for commencement and / or completion of implementation as appropriate.

^{xii} Please insert a complete telephone number whether land line or mobile, rather than an extension number so that you can be contacted from outside the Council.

^{xiii} The signatory must be duly authorised by the Lead Director to make a decision in accordance with the relevant sub-delegation scheme. It is not acceptable for the signature to be 'pp' for the authorised signatory. For Key decisions only, the date of the authorised signature signifies that, at the time, the officer was content that the decision should be taken. However, should representations be received following public availability of reports the signatory will consider the effect which such representations should have on the final decision.